



TVPI Board Member

Accountability

- The Board of Directors is collectively accountable to those being served, the community, funders and other stakeholders of the organization.

Authority

- Individual board members have no authority to direct or make requests of staff and residents, or to speak on behalf of the organization unless they are given such authority by the board.

Time Commitment

- Six hours a month (board meetings, preparing meetings, participating in board retreats, and attending special events).
- All board members are required to serve on at least one committee of the board.
- Other commitments may be required to work with specific committees as established by the board.

Term of Office

- Term is for one year, which can be renewed at the annual meeting of the organization.

Responsibility

- Board members are responsible for ensuring that the organization is fulfilling its mission, is looking to the future, is adhering to applicable laws and regulations and is meeting high standards in its financial and human resource practices.

Principle Duties

Every member of the Board of Directors, including the Board's officers, is expected to do the following:

- Help the board to monitor the performance of the organization in relation to its vision, mission and core values
- Keep informed about community issues relevant to the mission of the organization
- Participate in the development of the organization's strategic plan and ensure the objectives identified are reflected in the board's work
- Abide by the bylaws, code of conduct, conflict of interest and other policies that apply to the board
- Participate in the approval the annual budget and monitor the financial performance of the organization
- Establish, review and monitor policies concerning the board's own practices
- Help establish, review and monitor the implementation of high-level operational policies including ones that set the organization's human relations standards, ensure proper document management and financial stability, and as otherwise necessary for operations.
- Participate in the hiring, termination, and evaluation of the Managing Director
- Review board meeting reports and come prepared with questions and suggestions
- Support board decisions once made
- Contribute to the work of board as a member of a board committee or task group
- Identify prospective board members and possibly help recruit them
- Attend and participate in the Annual Meeting
- Be an ambassador for the organization in one's own family, community, and work networks

Qualifications

The following are considered key job qualifications:

- **Industry Expertise:** Knowledge of the veteran community being supported with insights into market trends, challenges, and opportunities.
- **Financial Acumen:** Strong understanding of financial statements, budgeting processes, and corporate finance principles.
- **Leadership Skills:** Ability to influence and collaborate with diverse teams to achieve organizational goals.
- **Regulatory Knowledge:** Familiarity with, or willingness to learn, the federal governance practices, legal frameworks, and regulatory environments.
- **Commitment:** Willingness to support and advance the organization's mission and strategic directions.
- **Skillset:** Can provide a specific skillset as part of a board committee to achieve the strategic goals.
- **Time:** Ability to devote time to meet the minimum standards of being a member of a board of directors.
- **Openness:** Willingness to share, teach and learn as part of a group supporting a vulnerable population.

Evaluation

Individual directors will be encouraged to evaluate their own performance and such an

evaluation may be done by each person as part of an evaluation of the whole board and its functioning as a governing body.

Resignation and Removal of a Board Member

If a board member chooses to resign prior the completion of a normal term, a letter to the board is expected.

A director may be removed from the board, by majority vote, for not abiding by the code of conduct or other policies that apply to the board and its members. Being absent from three consecutive board meetings without notice and reasonable cause and may also result in the automatic removal from the board unless it otherwise decides.

Signature:

A handwritten signature in black ink that reads "Lucas J. Herring". The signature is written in a cursive style with a large, stylized 'L' and 'H'.

Board President

May 15th, 2025